



CWGA BOARD MEETING
CCC Activity Center, Lewis Room
9:00 AM, Wednesday, February 4, 2026

Present: Sue Schneider, Deb Stirling, Rita Albrich, Lynda Marshall, Debbie Bray, Amy Day, Patti Book, Diane Meyers, Mary Jane Hunt, Karen Miller, Coleen Larson, Rose Mason, Cathi McClain, Sue Oberg, Joann Linville, Carol Riley, Chris Bosak, Peg Wells, Alice Galloway, Mary Beisel

Deb Stirling called the meeting to order at 9 AM.

Minutes: The draft January Board Meeting Minutes was sent to the Executive Board and posted to the website. Patti Book asked that it be noted that a Days Play, Scramble, and Competition document was distributed to the board. Minutes were approved with the addition. Draft minutes will be watermarked with "Draft". The watermark will be removed once the minutes are approved and resent to the Communications Team to be posted on the website.

Treasurer's Report – Debbie Bray

- Checkbook balance is \$23,581.37.
- We will be receiving an invoice from OGA for \$5453. (133 members x \$41)
- Our scholarship fund is currently \$957.56 to be paid at the end of the season.
- There are no other outstanding invoices.
- The CWGA 2026 Budget has not yet been approved.

1/2/2026	Deposit- paypal	\$ 270.50			\$ 22,516.33
1/2/2026	Deposit -paypal-Buxton	\$ 153.93			\$ 22,670.26
1/4/2026	Deposit - Schumburg	\$ 135.00			\$ 22,805.26
1/8/2026	Deposit - Kaeding	\$ 155.00			\$ 22,960.26
1/9/2026	Deposit-paypal	\$ 310.74			\$ 23,271.00
1/15/2026	Deposit - luncheon	\$ 1,122.00			\$ 24,393.00
1/15/2026	CGC-Market Café 1/15 lunch		\$ 1,122.00	2733	\$ 23,271.00
1/15/2026	Deposit - S Anderson	\$ 155.00			\$ 23,426.00
1/23/2026	Deposit Paypal-Iverson	\$ 155.37			\$ 23,581.37

Committee Reports:

CWGA Director for CGC BOD – Karen Miller

- A replacement for Bill Shelvin should be announced by the end of the month.
- Membership rate increase of \$10/mo. and sewer drains on the Red Course. This will impact play during this period. Work on the drainage of the Red Course will continue for 2-3 years. They cannot reconstruct the bunkers until the drainage is completed.
- Joann Linville asked about Green 1 tee box. If it is to remain where it is currently placed, a tee box needs to be built. Otherwise, it was suggested we move it back to the original location.



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Membership – Mary Jane Hunt

- Fifty-five members attended the January luncheon. Six of the 9 new members attended.
- Our next luncheon is February 19th. This day is National Chocolate Mint Ice Cream Day. Butteville Store will be providing a variety of sandwiches, tossed salad, and mint chocolate ice cream. Cost is \$25. Renate Bussell will be the MC. An additional flyer with the menu will be posted this week.
- Mary Jane welcomes any comments or suggestions.
- The New Member Orientation will be March 31st. This will be an interactive session. The committee will notify the speakers needed soon. Cathi McLain asked that the orientation cover how the members can access information on the website.

Handicap – Diane Meyers

- Diane will be taking the OGA Handicap class this April/May probably at WVCC.
- Diane sent the Communications Committee a note to remind the membership that posting begins March 1st and for players in warmer weather areas to continue to post their scores.
- We have 133 active members in GHIN.
- Diane has been working on the Stroke Index. It has proven to be a little more difficult than she thought. She is meeting with Sue Oberg Friday to review the data she has been collecting.
- Diane presented interesting USGA 2025 stats.

Days Play/Scoring – Patti Book

- Ninety-five members signed up to play Winter Golf in January. Fifty-nine members signed up to play on Tuesday and thirty-six members on Thursday.
- There were five days in January with delayed tee times due to frost. Kaitlyn Howe emailed golfers of the delay early in the morning on the days of the frost delay.
- Schedules for the Tuesday's and Thursday's Days Play Managers are being finalized.
- Day's Play and Golf Genius instructions are being updated and will be distributed at a meeting of the Day's Play Managers mid-March.
- With the Board's permission and in cooperation with the Communication Team the website needs to be updated with information regarding Day's Play, Scrambles and Competitions. This information would be same updated information in the Member's Handbook. Deb Stirling asked that Patti meet with the Communications Committee, then bring the plan to the Executive Committee.

Rules- Joann Linnville

- Joann will be taking the OGA virtual class.
- Diane Meyers will be reading the rules book.
- The updated 2023 rules book will be sent to Joann. She suggested we purchase another for Diane.



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OGA – Sue Oberg

- Sue stated there are 211 courses in Oregon.
- The Golf Show will be at the Expo Center March 3-6. The cost for women on Saturday (removed period) is \$10. Otherwise, it is \$16.50 for seniors.

Communications – Cathi McLain

- Please send documents to the Communications Committee in Word format.

Publicity/Villager – Marikate Book

- Rita Albrich reported that Marikate Book needs any information for the April Villager article by March 3rd.

Competitions: - Diane Meyer and Kay Gardner will co-chair this committee.

- Betsy Knudsen will be responsible for the trophies under this committee.
- The co-chairs met with Coleen Larson regarding the Partner's Tournament.
- Additional members will be recruited to help on this committee.

CGC Green & Golf Liaison – Rose Mason

- The first scheduled meeting is next month.
- Send any course concerns or comments to Rose. She has noted the discussion regarding the Green 1 Tee Box.

Old Business:

- Except for Stagette, all the 2026 Standing and Special Committees are now filled.
- **2026 Calendar:** A revised Calendar was sent out yesterday.
 - The New Member Orientation cannot be in the dining room as there is a conflict with the Niners. A discussion about the process of scheduling followed. The Presidents were asked to provide a calendar request to the office last May for this year. At that point conflicts should have been negotiated.
 - Joann Linville asked that the original production date of the calendar (8/27/25) be removed and only the latest revised date be shown to eliminate confusion.
 - The Men's Club will not be holding their member/guest event. CWGA asked that the Battle of the Sexes be held on Thursday, August 6th. Chris Bensel made reservations for the Dining Room and Pavilion.
 - Sue Oberg asked if we could have a day to invite guests since we are not holding a Member Guest Day. The month of October has been designated for guests; however, the month is not the best. It was determined that Tuesday July 14 or July 21st would be the best day to designate as a day to bring a guest.
 - A motion was approved to accept the calendar as is except for changing the Battle of the Sexes to August 6th.



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- **2026 Budget discussion:** Debbie Bray presented the proposed budget.
 - Patti Book had sent an email regarding the budget. Based on Diane’s records for 2025, Day’s Play was originally allocated \$5,000. In September, an additional \$1,100 was approved, bringing the total to \$6,100. From April through September, \$6,099 was paid out. According to Diane’s report, there were no Day’s Play payouts in October. Diane Meyers has recommended a \$6,500 Day’s Play budget for 2026. This amount supports our goal of paying approximately 30% of the field for each day of play, which aligns with the consistently high participation we see from April through October.
 - There was also a question regarding the proposed \$2,000 Stagette budget
- **A discussion followed.**
 - The \$500 of misc. income included 50/50 raffles, funds left over from mulligan purchases, plus \$200. from Chris Bensel last year.
 - Stagette is intended to be a party to give back to the members. Members did pay \$40 last year for lunch.
 - We cannot predict the number of players each day. If there are extra funds, give those funds to horserace. Use those funds for the payout.
 - Debbie explained that the budget is a fluid guideline.
 - After much discussion, it was determined to revise the budget to the following: (

Day’s Play payout	\$ 6,100.	to \$	6,500.
Spring Handicap Tournament	\$ 500.	to \$	700.
Partner’s Tournament	\$ 500.	to \$	700.
Club Championship Tournament	\$ 500.	to \$	1,000.
Stagette	\$ 2,000.	to \$	1,600.
Rules	\$ 500.	to \$	100.
Monthly luncheon decoration	\$ 500.	to \$	250.
 - Motion to accept the budget with revisions passed.
- **Battle of Sexes – Coleen Larson**
 - All three Charbonneau golf clubs are sending out a survey to determine participation in the event tomorrow to their members. Please encourage fellow golfers to respond.
 - The cost will likely be \$20 to include lunch with all proceeds going to the Achievement fund.
 - Members can select if they want to play nine or eighteen holes of golf.
 - Sue was asked to follow up with the Charbonneau Country Club regarding reservations for the Dining room and Pavilion for this event on August 6th.
- **Touchless Payment – Debbie Bray** Debbie stated that nothing more was going to be done on this topic since it wouldn’t be effective this season.
- **Red Shirts – Debbie Bray.** We have a few odd sized red Charbonneau shirts that were found in the closet. She asked if we could put them out at the luncheon. Free if they fit! No objections.

New Business:

- **CWGA Board’s Fiduciary Responsibility 2026** – presented by Carol Riley. See attached document.



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Special Committees:

- **Scrambles/Stagette – Rita Albrich**
 - Rita's plea for scramble committees was successful at our January's luncheon). She encouraged those volunteers to invite others to help. A chairman or co-chairs are still needed for the Stagette.
 - Each volunteer is expected to attend one of two scheduled training sessions to discuss responsibilities.
 - **Member Voices - Rita Albrich** No Report
 - **Historian/Photographer – Chris Bosak**
 - Chris is seeking help to take photographs at events as she cannot always be in attendance.
- **Membership Book – Alice Galloway**
 - Alice needs information so she can get started. Debbie Bray will send her current roster.
- **Eclectic Manager – Linda Peck and Peg Wells.**
 - Rita Albrich reported that Linda has the information.

The meeting was adjourned at 10:45 am.

The next board meeting will be March 4, 2026.

Respectfully submitted by Lynda Marshall, CWGA Secretary

The Legal Foundation of Governance Accountability The CWGA Board's Fiduciary Responsibility - 2026

Fiduciary meaning:

...a person to whom money, property or power is entrusted for the benefit of another. When you are named a fiduciary and accept the role, you must – by law – manage the organization's money and property for members' benefit, not yours. All board members and standing committee members are considered fiduciaries via the CWGA By-Laws.

The Duties of Care, Obedience and Loyalty

CARE

- Obtain necessary and adequate information before making decisions, setting aside personal interests
- Ensure that financial and volunteer resources are fully directed toward achievement of the goals and objectives of the organization
- Maintain concise, accurate, and detailed records (minutes) of Board actions



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OBEDIANCE

- Be faithful to the goals, objectives, bylaws, policies, and procedures in the By-Laws and protect resources
- Ensure legal compliance with all applicable laws and regulations

LOYALTY

- Requires Directors to be objective and unbiased in their governance thinking and decision-making. Includes Standing Committees.
- Requires Directors to be free of any conflict of interest when discussing issues and making decisions
- Requires Directors to observe total confidentiality when dealing with Board matters

Three Key Board Responsibilities

Oversight, Insight and Foresight

In every decision the Board makes, it should consider how the decision may affect members, Charbonneau Golf Club employees, golfers, suppliers, customers, the Charbonneau community, Charbonneau Country Club employees, and other stakeholders.

Key Basics of Good Governance

- Govern by policies and objectives in partnership with OB Sports (develop, manage, and otherwise support CGC)
- Ensure sound, effective organizational planning
- Take full responsibility for all actions and expenditures of its funds
- Assure compliance with all applicable laws and regulations, adhering to the highest ethical and moral standards of organizational behavior
- Minimize legal and reputational risk to Board members and the company

CWGA Insurance Policy (\$ 1,254 per year) covers organizational risks – mainly, allegations of waste of assets, use of doner funds, misstatements of 3rd party discrimination (denial of membership), and terrorism endorsement. Covers social events and personal allegations.